

Dolton United Housing Program

Please send completed application and escrow payment to:
Village of Dolton Attn: DUHP, 14122 Martin Luther King Jr. Drive Dolton, IL 60419

Please make checks/money orders payable to: Village of Dolton

Basic Information:

Applicant Name: _____

Company/Organization (if applicable): _____

Mailing Address: _____

Address, City, State, Zip Code

Email: _____

Phone Number: _____

Prospective Property:

Which property are you interested in purchasing?

Address: _____

PIN: _____

Project Costs:

Please indicate how much you would be willing to pay for the property.

- Purchase Offer: _____

Please indicate the time you expect will be required to complete the project and the estimated repair price.

- Duration of Project: _____

- Estimated Repair Price: _____

Proposed Use:

Please check all that apply:

- Green Space Structure Rehabilitation Site Development (Fence, driveway, deck, garage, etc...)

I intend to: Reside in the property once owned. Rent property once owned. Sell property once owned.

Other (Please describe): _____

Applicant History:

Does the applicant have an ownership interest in any real property within the Village of Dolton? Yes

No If yes, number of consecutive years _____

If yes, please list property parcel information below.

Address: _____

PIN: _____

If Yes, please list the address of each additional piece of real property below that the applicant has an ownership interest in within the Village of Dolton, and indicate whether that property is owned by you as an Individual, or as a member, partner, principal of an LLC, Corporation, Partnership or other entity. If needed, please attach additional pages.

Are there any open code violations or delinquent taxes or water bills on any of the properties you currently own or have an ownership interest in?

Yes No If yes, please explain below.

Please note: Application will be rejected for delinquent taxes or water bills, or open code violations without an adequate explanation.

Signature Line:

The applicant certifies to the truth of the matters contained in this application and agrees to provide any other documents upon request. The applicant further certifies they have read and understand the DUHP Agreement.

Signature

Date

Print name

DOLTON UNITED HOUSING PROGRAM (DUHP) REHABILITATION AGREEMENT

The following information is being provided to ensure that you fully understand your obligations under Village of Dolton United Housing Program (DUHP). The DUHP guidelines will be enforced, and we ask that you read this information carefully.

1. By participating in the DUHP program, you are guaranteeing the Village that you have the financial funds available to complete the rehabilitation of the property and meet compliance with Village Codes. Based on Housing Department data for the DUHP program, the typical residential rehabilitation project costs between \$50,000 - \$90,000 depending on the condition of the property.
2. When you signed your DUHP agreement, you paid \$10,000.00, \$15,000.00, or \$25,000.00 escrow fee for legal costs associated with securing title to the property. At that time, you were also asked to show a minimum proof of funds in the amount of \$50,000. Your signature on this document attests to your financial verification that those funds will be available to rehabilitate the property when you receive the deed. You will be required again, prior to closing, to show proof of these funds. Your failure to provide proof of these funds will result in a cancellation of your agreement with the Village and forfeiture of the \$10, 000.000, 15,000.00, or \$25,000.00 legal escrow fee that you initially posted.
3. There are many aspects of the property rehabilitation that you can perform yourself. You **CANNOT** perform electric, HVAC, plumbing or roofing projects yourself. Those must be performed by a licensed electrician, HVAC, plumber or roofer. If you do not use licensed professionals for those projects, you will not get an occupancy certificate.

YOU MUST MEET THE FOLLOWING TIME FRAMES TO MAINTAIN COMPLIANCE UNDER DUHP. IF YOU FAIL TO COMPLY WITH THESE TIME FRAMES, THE VILLAGE WILL TAKE ACTION TO RECLAIM OWNERSHIP OF THE DUHP PROPERTY:

- Within **one week (7 calendar days) from the date of closing**, you must complete outside clean-up of the property to remove weeds and any debris and secure the exterior of the property in compliance with Village code;
- You must **meet with the Housing Department within 15 days of closing** on the purchase of the property for review of the scope of work;
- You must apply for **building permits within 30 days of closing**;
- You must **complete the full scope of work for rehabilitation/construction within one year of closing**.

I hereby agree and acknowledge that I understand the above rules and agree to comply with all DUHP program guidelines and time frames.

Applicant

Date

For the Village of Dolton:

Name/Position

Date